

**Bovine Education Trust  
Advisory Board  
Draft Terms of Reference  
November 30, 2009**

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**Mission**

Bovine Education Trust exists to provide funding of learning activities and opportunities for OVC students interested in bovine veterinary medicine and to contribute to the training of veterinarians to serve rural communities.

**Mandate**

The Bovine Education Trust Advisory Board will:

1. Provide leadership in raising and dispersing funds in support of the Trust's purpose;
2. Act as advocates and ambassadors for Bovine Education Trust;
3. Participate in Bovine Education Trust events and activities;

**Membership & Voting**

The Ontario Association of Bovine Practitioners Board and the Ontario Veterinary College, Dean's Office will each appoint two individuals to serve as Advisory Board members. In addition the OVC Dean will appoint the chair of the Board. These appointments will be staggered so that only two board members will retire in a given year. Board members shall be appointed for a three-year term and may serve for a total of two consecutive terms.

Each member of the advisory board will have one vote for the approval of board business. Should there be a tie, the Chair may cast a deciding vote. Votes can be cast via email.

Quorum will require all five members of the Advisory Board

**Composition**

**Trustees (12)**

- Chair – appointed by Ontario Veterinary College Dean
- 2 members appointed by Ontario Association of Bovine Practitioners
- 2 members appointed by the Ontario Veterinary College Dean
- OVC Executive Director of Advancement or designate

**Meeting Frequency**

There will be at least three Bovine Education Trust Board of Trustees meetings per year i.e. February, June and October

**Agenda - TBD**