

ONTARIO ASSOCIATION OF BOVINE PRACTITIONERS

BY-LAWS

ARTICLE I: NAME

- SECTION 1.** The name of this Association shall be the ONTARIO ASSOCIATION OF BOVINE PRACTITIONERS Hereafter referred to as "OABP". The Association will operate as a not-for-profit organization.
- SECTION 2.** The CORRESPONDING OFFICE of the Association shall be the office of the Executive Assistant.

ARTICLE II: OBJECTIVES

- SECTION 1.** To support the interests of bovine practitioners in Ontario and to promote their image within the profession and among the public and industries they serve.
- SECTION 2.** To further enhance the relationship of the bovine practitioner with all stakeholders in the cattle industry, establishing the veterinarian as a key player in the production of quality beef and dairy products.
- SECTION 3.** To promote, support and uphold high professional standards, continuing education, and self-development among its membership.
- SECTION 4.** To effectively and actively communicate/co-operate with academia, regulatory agencies, and other veterinary or agricultural groups/organizations in support of the image and objectives of the Association.
- SECTION 5.** To identify, encourage, and support bovine research in areas of need or interest to the membership, profession, and the public.
- SECTION 6.** To increase awareness/communication among the Association's membership and veterinary students interested in bovine practice on issues/concerns of Ontario bovine practitioners and the clients they serve.

ARTICLE III: MEMBERSHIP

SECTION 1.

There shall be five CLASSES OF MEMBERSHIP in this Association: ACTIVE, HONORARY, STUDENT, ASSOCIATE, and RETIRED.

1.a. ACTIVE MEMBERS shall be veterinarians engaged in, or shall have an abiding interest in the general field of bovine practice and shall be members in good standing of the College of Veterinarians of Ontario. Active members in good standing shall be entitled to all rights and privileges of the Association.

1.b. HONORARY MEMBERS shall be those persons, veterinarians or not, who have made noteworthy and outstanding contributions to bovine practice. Any active member may propose candidates for Honorary Membership. Unanimous approval of the Executive is required for election to this category. Members who receive the OABP Award of Excellence or OABP Service Award will be granted Lifetime Honorary Membership. Honorary Members shall have the privilege of attending all meetings of the Association but shall not vote, hold office or pay dues.

1.c. ASSOCIATE MEMBERS shall be graduate veterinarians who wish to belong to OABP but do not hold a valid license with the College of Veterinarians of Ontario. They will be non-voting members.

1.d. STUDENT MEMBERS (including graduate students) shall be enrolled in an accredited Canadian School or College of Veterinary Medicine and must register with OABP to become Student Members of OABP. They will pay no membership fees and will pay reduced rates to attend Continuing Education meetings put on by OABP. Student members of OABP will have access to OABP's publications, website and members listserv but will not be voting members. Student members who become Active Members will be provided free attendance at one OABP CE event within the 12 months following their graduation.

1.e. RETIRED members will include veterinarians who are no longer in active practice, but wish to continue communication with OABP. RETIRED members will have access to OABP publications, website and listserv. RETIRED members may not hold office or vote. Dues will be 50% of those collected for ACTIVE members.

SECTION 2. CANDIDATES FOR MEMBERSHIP in this Association shall make written application. The dues for the current year shall accompany the completed application submitted to the Executive Assistant.

SECTION 3. DUES AND ASSESSMENTS of the Association shall be determined annually by the Executive.

3.a. Changes in dues shall be recommended by the Executive and approved by the membership.

3.b. A member shall be DELINQUENT if his dues are not received by April 1st of the calendar year for which they are payable.

SECTION 4. The FISCAL YEAR of this association shall be October 1 to September 30 of the following year.

SECTION 5. ACTIVE Members of OABP in good standing are automatically granted membership with the Canadian Association of Bovine Veterinarians/Association Canadienne des Vétérinaires Bovins (CABV/ACVB).

ARTICLE IV: OFFICERS

SECTION 1. The Officers of this Association shall be the President, Past-President, 1st Vice-President, 2nd Vice-President, Secretary, Treasurer (or Secretary/Treasurer), and elected Directors (9), for a total of no more than 15 Executive.

1.a. President shall preside at all meetings and shall act as the chief spokesperson and correspondence officer for the Association. The President co-ordinates the activity of the Association.

1.b. The 1st Vice-President will take over the duties of the President the following year, or, if for any reason, the President is unable to perform the function of the office during his/her term in office. The 1st Vice-President shall co-ordinate the association's annual CE programs and serve as the Program Chair during the Association's scientific/continuing education meetings.

1.c. The 2nd Vice-President will take over the duties of the 1st Vice-President the following year, or, if for any reason, the 1st Vice and/or President is unable to perform the function of the office

during his/her term in office. The 2nd Vice-President shall assist the Program Chair during the Association's scientific/continuing education meetings.

1.d. The Executive Assistant shall be an ex officio member of the BOD and will not vote nor hold additional office. The EA shall administer and maintain the membership roster and be responsible for correspondence with the membership. The EA shall keep all correspondence and membership records for the Association, collect dues, pay bills/expenses, and oversee the preparation of financial reports/statements for presentation to the Association membership. The EA will post information to the OABP website and maintain listserv enrollment. The EA will help organize and provide administration assistance for Continuing Education seminars/events.

1.e. The Secretary shall take and distribute the minutes of all general and Board meetings.

1.f. The Treasurer shall oversee paying all invoices, keep financial records, present financial reports, and manage Association financial accounts in accordance with Executive approval.

1.g. Elected Directors shall provide assistance to the other Executive members by actively participating on various committees and assisting with special projects as they arise.

1.h. Additional ex officio members may be appointed annually to the executive by the president to one year terms, renewable annually and will attend board meetings as requested. Ex officio members shall be non-voting.

SECTION 2.

NOMINATIONS AND ELECTIONS

2.a. The nominating committee will prepare a slate of officers including President, 1st Vice-President, 2nd Vice-President, and Directors. Nominations shall be forwarded to the President by the nominating committee at least 10 days before the annual meeting. Nominations will be open to membership at the time of election of officers and voting will be at the annual business meeting.

SECTION 3.

3.a. The TERM OF OFFICE of the President and Past President, 1st Vice-President and 2nd Vice-President, shall be one year beginning at the close of the annual business meeting and continuing until the close of the following annual business meeting. The positions of Secretary, Treasurer or Secretary/Treasurer are appointed positions from within the current elected or ex officio Directors. Directors are elected for a minimum of a 3-year term and may be re-elected for an

additional 3-year term, after which the Director must step down and is not eligible for re-election for one (1) year after stepping down. The TERM OF OFFICE for the 1st and 2nd Vice-President shall be one year, however, the 1st Vice-President shall become the PRESIDENT the following year, and the 2nd Vice-President will become 1st Vice-President. One year extensions may be granted to allow the outgoing President to serve one year as Past President.

3.b. In the event that an Officer is unable to complete the term in office, the vacancy shall be filled by an appointment from within the remaining Executive officers.

3.c. Any remuneration paid to officers shall be first ratified by the general membership at the general meeting.

SECTION 4.

COMMITTEES shall be struck, and members appointed, by the President, with the assistance of the executive. Committee members will serve until the next annual meeting of the Association or until their successors have been appointed. Committee members may be willing volunteers from the general membership for specific projects.

SECTION 5.

STANDING COMMITTEES shall consist of the following:

5.a. NOMINATING COMMITTEE shall be Chaired by the President and shall consist of 3 Executive members. They shall compile, in writing, a list of persons who have indicated their willingness to stand as officers and directors of the association. This list must be presented to the Secretary at least 10 days before the annual meeting.

5.b. FINANCE COMMITTEE shall be Co-Chaired by the 1st and 2nd Vice Presidents and will make an annual review of the Association's financial statement and shall present same to the President at the annual meeting.

5.c. CONTINUING EDUCATION COMMITTEE will be Chaired by the 1st Vice-President, with assistance from the 2nd Vice-President, who will oversee the planning, organization and implementation of planned CE meetings. This committee will co-ordinate the preparation and dissemination of the Association's newsletter and other educational materials to the membership.

CANADIAN ASSOCIATION OF BOVINE VETERINARIANS (CABV/ACVB) COMMITTEE will consist of three OABP members with a minimum of two Executive members, one of which will be

the President. Committee members will represent OABP in scheduled meetings of the CABV/ACVB in dealing with national issues and communications with industry stakeholders.

5.d. OTHER COMMITTEES and committee members may be appointed by the President and executive as they deem necessary. However, all committee assignments shall be subject to review and approval by the Executive. Committee members shall be members of OABP in good standing but may or may not be members of the OABP Executive.

ARTICLE V: MEETINGS

SECTION 1. The ANNUAL GENERAL MEETING of the Association shall be held at a time and place to be designated by the Executive. SPECIAL MEETINGS may be called by the President and shall be called upon the recommendation of a majority of the Executive. All meetings shall be announced, by mail, to the membership not less than 30 days prior to the stated time of the meeting. Meeting notices will also be posted to the web site.

SECTION 2. A QUORUM for the transaction of business at a duly called general meeting shall consist of 10% or more of the paid membership, whom are present and eligible to vote.

SECTION 3. A QUORUM of the Executive shall be that number of Directors which represents more than 50% of the voting Executive.

ARTICLE VI: PARLIAMENTARY AUTHORITY

SECTION 1. ROBERT'S RULES OF ORDER, REVISED, shall govern the conduct of meetings when not covered by the by-laws or a higher law.

SECTION 2. A RULE OF PROCEDURE may be suspended by majority vote of those active members present and voting at any meeting.

ARTICLE VII: DISSOLUTION

SECTION 1. The Association may be DISSOLVED on 60 days' notice by special majority vote at a meeting or by letter ballot. Such dissolution shall be effective 90 days after such vote is taken, provided all outstanding obligations of the Association have been satisfied. A special majority vote shall represent sixty-six percent (66%) of the voting members.

SECTION 2.

In case of DISSOLUTION of this Association, its assets shall be dedicated to the Bovine Education Trust, Ontario Veterinary College, University of Guelph, to support activities related to bovine medicine, health and education. These could include, but would not be limited to, bovine-related teaching programs, student clubs, bovine-related scholarships and awards, as well as research.

ARTICLE VIII: TO AMEND BY-LAWS

SECTION 1.

1.a. Proposed amendments to these By-laws must be presented to the Executive, in writing, at least 90 days prior to the annual meeting and the Executive must notify membership, outlining the proposed amendments, at least 30 days prior to the annual meeting at which, the general membership would vote on the proposed changes.