



Ontario Association of Bovine Practitioners

OABP Points of Reference

March 2022

Annual Meeting

- Held in conjunction with Fall CE Program for members only
- Bylaw changes must be sent to members no less than 30 days prior to AGM
- Previous year's AGM minutes must be available to members prior to AGM (emailed, posted on website)
- Presentations made to outgoing Board members
- New Board of Directors announced at AGM
- Financial Report presented
- Annual Meeting Report distributed
- Awards presented

Award of Excellence (OABP)

- Practitioner award.
- Nomination form is posted on OABP website and sent with second newsletter of year. Nominations returned to Executive Assistant, then distributed to Awards Committee for decision.
- *MOTION: OABP Award of Excellence winners will have emeritus status and will provide Honorary or Lifetime membership in the Association. (Nov. 28/02)*
- Awarded at AGM during Fall Continuing Education Meeting
- Past recipients are listed on website under the heading "Awards"

Banking

- Main Branch Bank is located at TD/Canada Trust in Fergus, Ontario
- Two accounts – chequing and savings
- Currently have two GIC's
- Two signing officers on account – Ruth Cudmore, Ann Godkin

Banner

- OABP has a pop-up banner for display purposes
- Created in 2014

Board of Directors

- *MOTION: Current required Board quorum is 50% of the current voting executive. (Oct. 25/01).*
- OABP Board members have an email listserv (through the U. of G.) allowing for discussions as required.
- Meet 4-5 times per year through teleconference, with scheduled start time of 7:00 – 7:30 p.m.
- Try to meet face-to-face twice a year – traditionally at Spring and Fall CE meetings
- New Board/Executive announced at AGM
- The duration of the term of a board membership is 3 years. The OABP Bylaws state that a board member may serve two consecutive 3-year terms (6 years in total), and then must take a year off the board before being eligible for reappointment.

- “2nd Vice” position established in 2009/2010 to provide consistency leading up to President role.
- A maximum of one OVC person and one industry person to be on the board, based on the position the board member held when elected to the board. (May 2019)

Bovine Education Trust

- Established in 2009
- Officially “launched” at Spring CE meeting on April 15, 2010.

Canadian Association of Bovine Veterinarians

- Established in 2007
- Executive members communicate by an email listserv (through U of G)
- OABP members are automatically members upon payment of yearly dues. CABV membership fee is included in OABP’s membership fee. An annual payment of CABV’s portion of the dues is made to CABV.
- *MOTION: Moved by B. MacNaughton, seconded by W. Johnson, that at least two of the three OABP Directors to CABV should be an OABP board member and that all three of the directors should be willing to attend all OABP Board meetings (even if not currently a member of the OABP board). Passed unanimously. (Sept. 12/07)*
- OABP Executive Members who have been CABV Presidents: Dr. Randy Graham (2010), Dr. Henry Ceelen (2014), Dr. Sherri Christie (2019)

Canadian Quality Milk (CQM)

- This program was introduced to OABP by the Dairy Farmers of Ontario in 2010.
- CQM Training workshops were held in 2011

Continuing Education Meeting

- Student registration fee for CE meeting: Grad student fees to be set at the same fee as the student fee.
MOTION: Include Graduate students in the student fee rate by Andrew, seconded by Rod. (June 16/05)
- Registration No-Shows: Discussion took place on the matter of meeting participants who pre-pay for registration and then fail to show up.
MOTION: By Randy G, seconded by Todd, that we indicate on the registration form that registrations are non-refundable except for medical reasons. Carried. (Dec. 4/03)
- Spring CE – Traditionally held each April.
- Fall CE – Traditionally held each November, and includes OABP Annual General Meeting (AGM).
- CE’s are held at a hotel in Guelph.
- Executive members do not pay registration fee to attend CE meetings.

Donations (In Memory)

- Donations made in memory of passing of colleagues are to be personal donations of Board members and not an OABP donation. (May 1/03)

Executive Assistant Remuneration

- *MOTION by J. Hobson, seconded by P. Meadows that the Executive Assistant’s salary be raised and in future to add cost-of-living increase annually. Merit increase can occur based on committee performance evaluators. Passed unanimously. (Sept. 12/07)*
- Annual Review – Salary increase implemented October 1 of each year. At this time, EA to meet with current President, Past President, and Treasurer to mutually review performance.

Expenses (Board Member)

- Any Board member, who travels more than 100 km total to attend a board meeting, or planned function on behalf of the Board, will be reimbursed for the total kilometers traveled at the current rate of reimbursement. (Dec. 4/03)

- Mileage Policy:
 - Mileage paid for:
 - Transportation to Directors meeting
 - Special events and meetings on behalf of OABP
 - Where the distance traveled is greater than 100 km total round trip distance
 - As of April 2006 the member will be reimbursed \$0.47 per km
 - A signed and dated invoice/expense report stating the number of km is required for reimbursement.
- Hotel Accommodation Policy:
 - Accommodation is reimbursed for:
 - An OABP Director or representative requiring accommodation while working on behalf of OABP
 - Reimbursement to a maximum of \$150 Cdn per night
 - A valid receipt is required for reimbursement.

Financial Review / Fiscal Year

- Fiscal year end is September 30. All fiscal year expenses need to be forwarded to Executive Assistant prior to this date.
- Ward & Uptigrove in Listowel has agreed to provide an annual financial review at no charge. It was agreed to offer W&U free exhibit space at OABP's spring and fall CE meetings in lieu.

History

- OABP was established in 1979
- 30th anniversary was recognized in 2009

Hotel Accommodation

- Accommodation is reimbursed for:
 - An OABP Director or representative requiring accommodation while working on behalf of OABP
 - Reimbursement to a maximum of \$150 Cdn per night
 - A valid receipt is required for reimbursement.

Industry "Roadshow" Update

- In 2019, OABP took on the lead role for this meeting held in early December. This involves four meetings across the province with speakers from OVC, Lactanet, DFO, and OMAFRA. OABP's responsibility is to coordinate logistics.
- It was agreed that organization of the meeting is the responsibility of OABP's 2nd Vice President.

Insurance

- Initially purchased in 2011
- Coverage includes two policies: Commercial General Liability (CGL) and Directors & Officers (D&O)
- Renewed on an annual basis

Listserv (Executive and Membership)

- OABP Executive members have an email Listserv (through the U. of G.) allowing for discussions as required. The listserv name is "OABPEXEC-L Listserv".
- A second listserv (also through the U. of G.) is available for all OABP members. Listserv name is "OABP-1 Listserv".
- OABP's Executive Assistant maintains both lists.
- A "Listserv Etiquette" document has been prepared and is posted on the OABP website.

Logo

- OABP's Logo was established in 2003 through a membership choice contest.
- Members voted for favourite logo from a choice of several.
- Members who chose the logo receiving most votes were eligible for a draw.
- Winner received a free one-year membership was chosen from those who chose the logo with the most votes and received.

Membership

- Traditionally have over 200 members.
- Membership fee is \$100 annually and based on the calendar year (January to December)
- Membership fee includes \$50 membership to CABV, which is then forwarded to CABV annually.
- Membership fees are due April 1.
- Graduating students from OVC to receive one-year complimentary membership upon graduation.
- Membership list is strictly confidential – list is not distributed for commercial purposes.
- Industry/organization announcements for educational purposes only will be distributed upon approval of Executive. Organization to provide stamped envelopes to E.A. who will then affix mailing label and mail
- Have email/broadcast fax capabilities to advise members of meetings/issues/updates as required.
- Motioned that the OABP mailing list not be offered for rent, however, that for-profit commercial inserts to the regular newsletters be allowed for a fee to be determined and or coverage of additional mailing charges. If a not-for-profit organization requests space/inserts in regular newsletters, charging a fee would be at the discretion of the newsletter committee, which would at least be the coverage of any additional mailing costs incurred. (Oct. 24/01)
- A membership survey was completed in 2009.
- A "Retired" member category was introduced. A small yearly fee is charged primarily to cover communication costs.
- Promotional membership mailings (membership recruitment drive) is traditionally done every two to three years during the summer months.
- Executive discussed regarding requests from outside, non-veterinary personnel/organizations to be considered as some form of associate membership status and receive regular mailings. Executive agreed that only veterinarians should be considered for OABP membership. (Oct. 24/01)

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Mission Statement

The following is OABP's Mission Statement:

The OABP is a voluntary association that strives to represent the interests of veterinarians working in all aspects of the dairy, beef and veal cattle industries.

The mission of the OABP is to promote the role of the veterinarian as an essential component of a successful cattle industry; one that efficiently and humanely produces safe food in Ontario.

The organization provides a forum for bovine practitioners to interact formally and informally with agricultural, industrial, and academic colleagues within and outside the profession. The OABP organizes technical, professional and issue-oriented continuing education for its members. Additionally, through OABP, veterinarians associated with the cattle industry are represented in industry, professional and stakeholder policy and technical discussions.

Newsletter

- Sent 4 times per year: March, June, September, December.
- Board member volunteers to take on “Newsletter Editor” position. Coordinates content. Draft articles then forwarded to Executive Assistant for formatting and distribution via electronic mail (with some snail mail).
- Commercial advertisement placements began in 2010.

OABP Standing Committees

- “Internal” Board committees updated annually within new Executive/Directors.

Office Equipment

- Office equipment in Executive Assistant’s home office.
- OABP currently owns an HP Laptop, and Brother printer/fax machine.

OMAFRA Representation on Board

- R. Graham felt the representation from various organizations is a benefit.
MOTION: Moved that a member of the OMAFRA Animal Health group attend board meetings as an ex officio as a liaison non-voting position (Sept. 29/05).

Ontario Livestock and Poultry Committee

- Originally a “full” member of the committee, in 2011 OABP decided to maintain a “Communications” membership only. OABP will receive disease alerts and the e-newsletter electronically.

OVC Food Animal Club

- An OVC student representative sits on the OABP Board. Students choose their representative.
- The student’s email address is included on the Executive listserv.
- MOTION by B. Sutherland, seconded by T. Duffield that any extra proceedings left over from the CE meetings be distributed, free of charge, to the OVC Food Animal Club. Ruth would hold onto the extra copies for a period of 2-3 months to handle any purchase request and then give the remainder to the Club. (May 1/03)

Presidents

- A complete list of OABP Presidents is located on the OABP website.

Quorum

- Current required quorum is 50% of the current voting board members. (Oct. 25/01)

Student Award (OABP)

- This award is presented annually to a student in the graduating class of the Ontario Veterinary College who has demonstrated proficiency in the area of bovine herd health management and an interest in bovine practice.
- Presented by board member in June at graduation.
- Monetary award. Money is donated by OABP. Amount was initially \$250, then \$500. In 2010, it was increased to \$750. In 2016, the amount was raised to \$1,000.
- Past Recipients:

2001 – Dr. Steven Hendrick	2010 – Dr. Cynthia Miltenburg	2019 – Dr. Christina Lyn
2002 – Not known	2011 – Dr. Kellie Libera	2020 – Sarah Nicole Alsop
2003 – Dr. Greg Stevenson	2012 – Thomas Veens	2021 – Rachel Budd
2004 – Dr. Heather Aitken	2013 – Dr. Jennifer Megans	
2005 – Dr. Kelly Barratt	2014 – Dr. Dave Renaud	

2006 – Dr. Melissa Wallace	2015 – Dr. Chelsea Allan
2007 – Dr. Stacey Angus	2016 – Dr. Rachael Poppe
2008 – Dr. Daniel Shock	2017 – Dr. Ben Potvin
2009 – Dr. Katherine Found	2018 – Dr. Janna Pietersma

Student Financial Support

- Food Animal Elective Stipend (FAES)
 - Funds provided through Bovine Education Trust for 4th year food animal elective students
 - Recipients advised personally from BET committee

Student/Practitioner Evening

- Meet and greet for students to get-acquainted/familiarize themselves with veterinarians working in the field
- Organized by OABP student rep and Executive members
- Traditionally held in January or February
- Light meal provided

VISA Card

- OABP has one card. Current TD Savings account must maintain \$5,000 balance to secure credit card
- Ruth Cudmore currently has card

Website

- www.oabp.ca
- Webmaster is Ruth Cudmore
- Established in 2002, facelift in 2013
- Members' Only Section – Password: bullseye